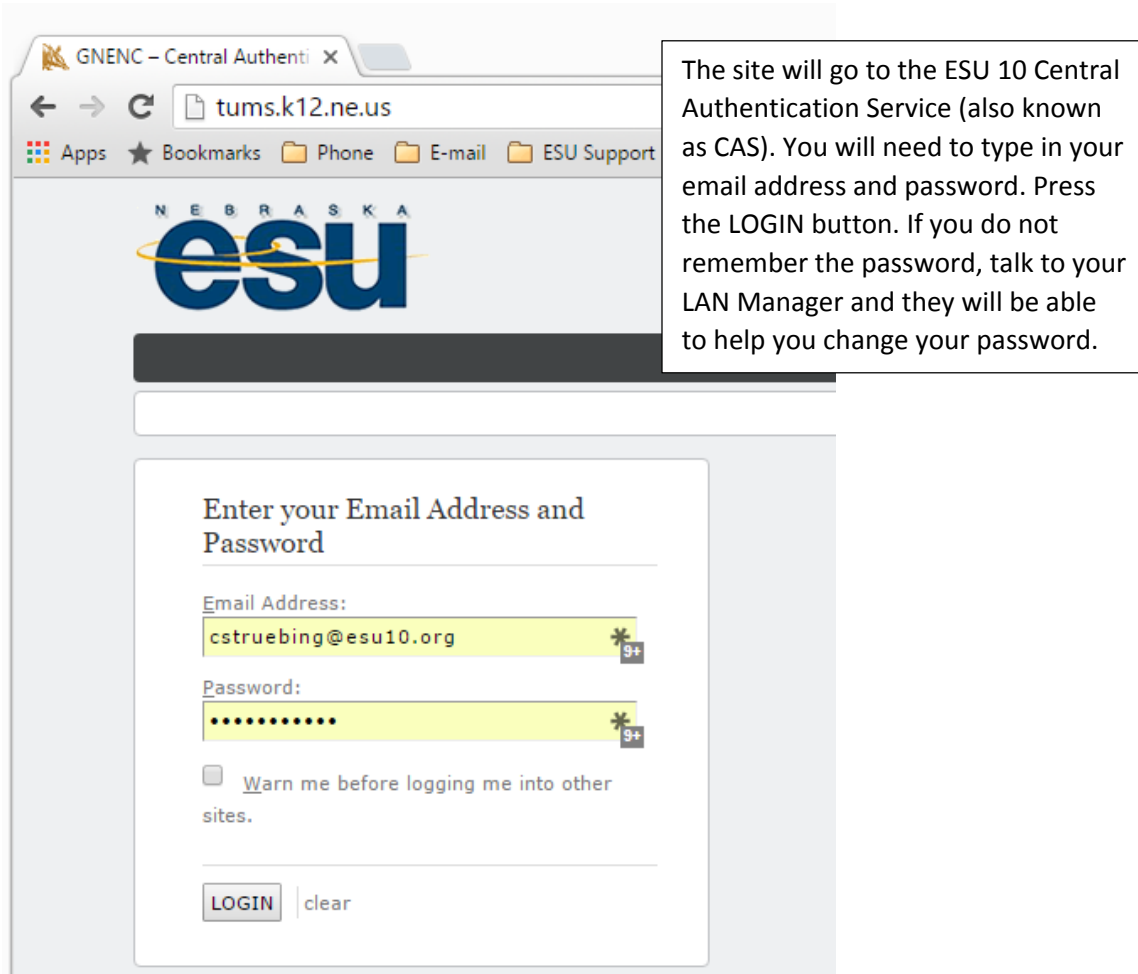


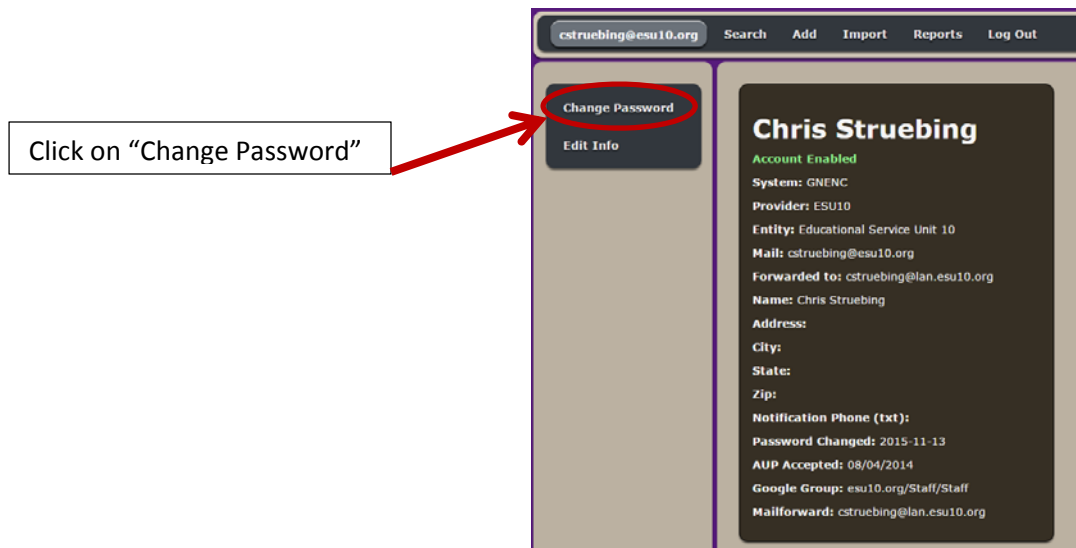
TUMS Directory

TUMS is a directory of Staff and Students for various schools in the ESU10 area. The TUMS site can be found at: <https://tums.k12.ne.us>



The screenshot shows a web browser window with the URL tums.k12.ne.us. The page features the ESU logo and a login form titled "Enter your Email Address and Password". The form contains two input fields: "Email Address" with the value "cstruebing@esu10.org" and "Password" with masked characters. Below the fields is a checkbox labeled "Warn me before logging me into other sites." and a "LOGIN" button. A callout box on the right contains the following text: "The site will go to the ESU 10 Central Authentication Service (also known as CAS). You will need to type in your email address and password. Press the LOGIN button. If you do not remember the password, talk to your LAN Manager and they will be able to help you change your password."

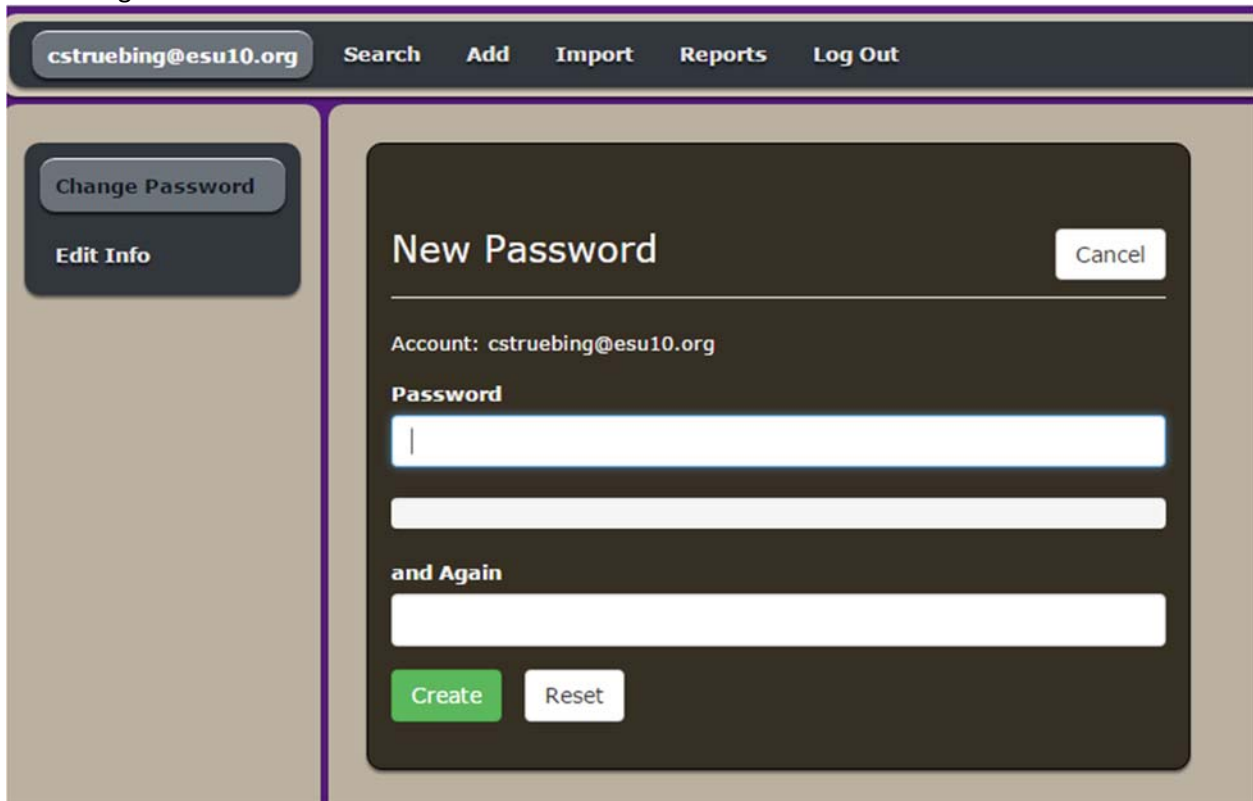
Once you login, you should see your account information. Something like this:



The screenshot shows the user account page for "cstruebing@esu10.org". The page includes a navigation bar with "Search", "Add", "Import", "Reports", and "Log Out". On the left, there are two buttons: "Change Password" and "Edit Info". A red arrow points from a callout box containing the text "Click on 'Change Password'" to the "Change Password" button. The main content area displays the user's name "Chris Struebing" and various account details:

- Account Enabled
- System: GNENC
- Provider: ESU10
- Entity: Educational Service Unit 10
- Mail: cstruebing@esu10.org
- Forwarded to: cstruebing@lan.esu10.org
- Name: Chris Struebing
- Address:
- City:
- State:
- Zip:
- Notification Phone (txt):
- Password Changed: 2015-11-13
- AUP Accepted: 08/04/2014
- Google Group: esu10.org/Staff/Staff
- Mailforward: cstruebing@lan.esu10.org

The Change Password screen should look similar to this:



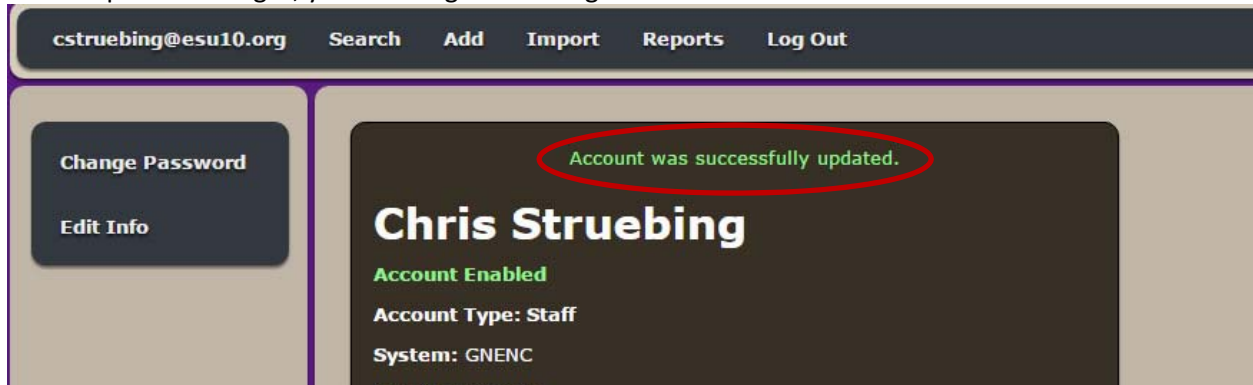
The screenshot shows a web application interface. At the top, a dark navigation bar contains the email address 'cstruebing@esu10.org' and menu items: 'Search', 'Add', 'Import', 'Reports', and 'Log Out'. On the left side, there is a sidebar with two buttons: 'Change Password' and 'Edit Info'. The main content area is a dark grey box titled 'New Password' with a 'Cancel' button in the top right. Below the title, it displays 'Account: cstruebing@esu10.org'. There are three password input fields: the first is labeled 'Password', the second is unlabeled, and the third is labeled 'and Again'. At the bottom of the form are two buttons: a green 'Create' button and a white 'Reset' button.

You will need to type the new password twice. If it does not match, it will not let you “Create” it. We recommend the following for a stronger password:

- At least 8 characters in length
- 1 upper case letter
- 1 number
- A special character

Once you have your password typed in correctly twice, press “Create”.

If it accepts the changes, you should get a message that looks similar to this:



The screenshot shows the same web application interface as the previous image. The main content area now displays the user's profile information for 'Chris Struebing'. The text includes 'Account Enabled' in green, 'Account Type: Staff', 'System: GNENC', and 'Provider: ESU10'. A green message 'Account was successfully updated.' is circled in red at the top of the profile card. The sidebar and navigation bar remain the same.